

HVA Nurse Aide Training Schedule
 December 1 -20, 2010
 Class: HVA EduCenter – Erie, PA
 Clinical: Manchester, Erie PA

Class #	Date	Material	Assignment
1 Diane & Ellen	Wed 12/1 C-6 L-1.5	8-9 Role & Function 9-12 Communication, observation & reporting 12-1 Lunch 1-2 Lab: communication 2-4 Infection control 4-430 Lab: Radial Pulse	Ch 1 Ch 2 All workbook exercises for these chapters
2 Diane & Ellen	Thurs 12/2 C-5 L-2.5	8-9 Infection control 9-10 Lab: infection control 10-12 Safety/emergencies 12-1 Lunch 1-2 Safety/emergencies 2-3 Lab: Safety/emergency 3-4 Resident rights 4-430 Lab: Respirations	Ch 2 Ch 3 All workbook exercises for these chapters
3 Diane & Ellen	Fri 12/3 C-7 L-.5	8-10 Resident rights 10-12 Resident independence 12-1 lunch 1-2 Resident environment 2-3 Common diseases/body systems and reporting 3-4 Nutrition 4-430 Lab: Unoccupied bed	Ch 4 & 8 Ch 7 All workbook exercises for these chapters
4 Diane & Ellen	Mon 12/6 C-4 L-3.5	8-9 Lab: nutrition 9-10 Death and dying 10-11 Lab: death and dying 11-12 Abuse test/review 12-1 Lunch 1-2 Mental health and social service needs 2-3 Care of the cognitive impaired 3-4 Lab: cognitive impairment 4-430 Lab: Occupied bed	Ch 5 & 6 All workbook exercises for these chapters
5 Diane & Ellen	Tues 12/7 C-1 L- 6.5	8-9 Personal care 9-12 Lab: (PC skills) vital signs including pain management Lab (PC): bathing, hygiene, grooming (oral care, providing water, dressing affected R arm, dentures, backrub) Lab (PC): skin care/prevention of pressure ulcers 12-1 lunch 1-430 Lab(PC): bedmaking (occupied/unoccupied bed) Lab: elimination, I/O (bedpan) Lab: vitals (temp: oral, digital, rectal, axillary, 2-step BP, radial pulse, respirations) Lab: shaving, hand/nail care, foot/nail care, cath care, peri care, applying TEDS cold/heat application nonsterile dressing change	All workbook exercises for these chapters Ch 5 & 6 Skills

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6 Diane & Ellen	Wed 12/8 C-1 L-6.5	8-9 Restorative care 9-12 Lab: restorative skills 12-1 lunch 1-4 Lab: Restorative skills 4-430 Lab: PC Skills	Ch 9 All workbook exercises for these chapters
7 Diane & Ellen	Thurs 12/9 C-1 L-6	8-9 NA exam 9-12 Lab: personal care skills 12-12:30 Lunch 12:30-1:30 Orientation to Facility 1:30-4:30 Lab: personal care skills (weight, lift, safety)	All workbook exercises for this chapter
8-13 All Students Diane & Ellen	Clinical Fri 12/10 Mon 12/13 Tues 12/14 Wed 12/15 Thurs 12/16 Fri 12/17	7:00am - 3:30pm Manchester Phone: 814-838-9191 If you will be late or miss clinical you must call in to the number listed above and leave a message for the clinical instructor that day. Refer to handbook regarding make up time.	Ch 10 Completed workbook is due last day of clinical
14 Diane & Ellen	Mon 12/20 C-1 L-3	8-9 Final exam 9-12 Lab (Mock State Skills Exam) 12-1 Graduation	Final review of PC skills.

Program hours: Total 104

****All hours for items in green and blue print cannot be counted in the total 104 hours of training. Green designates lunch/break times. Blue designates remediation times and orientation to the facility.**

Class theory: 26hours

Lab: 30 hours

Clinical hours: 48 hours

Primary instructors: Ellen Leonard, RN & Diane Mayo, RN

Text: The Nursing Assistant's Handbook Text and Workbook, Hartman Publishing with Jetta Fuzy, RN, MS, Second Edition

Remember that all hours must be made up. See student handbook.

When any hours are missed, the handbook policy must be followed.

If you will be late or miss class, all students must call in to the main office of HVA @ 814-833-1609 and leave a message for the instructor that day. Refer to handbook regarding make up time.